City of Hooker
Cemetery Board of Trustees

Minutes
Friday, Oct. 19 at 5:00 p.m.
CIty of Hooker Ambulance Building Classroom

The meeting was called to order by consent at 5:05 p.m. Present were Amber Scott, Brenda Scott, Linda Martin, and Sheila Blankenship.

Minutes from he Sept. 25 meeting were reviewed. Linda made the motion to approve as presented, Amber seconded and the motion passed.

Members discussed why board members couldn't request donations while the library and golf boards can hold fundraisers. Linda made the motion to request that all donations to the cemetery fund should be first delivered to our board so that we can keep records on the donor and the "in memory of" information before the money goes to the city offices for processing; Brenda seconded and the motion passed.

Molly Clement, city council representative, joined the meeting.

Molly reported that when she asked the council if any additional land had been purchased, she learned that two members believed a land purchase had been approved but that the sale was not completed. Board members wondered about the exact land that was considered and the price and where funds were coming from. Molly added that the maintenance employee Evan Temple is paid from the cemetery cash fund in the amount of $1,521.67/month and that upkeep such as fence repair should be done by the city employees. She advised that persons are advised to take photos of concerns and send to the city clerk's office so that a work order can be issued. Concerning weed spraying, Molly found that the city can only spray in the streets to keep from killing grass and questions were asked about having the cemetery streets sprayed. Members also asked about learning more about the adjacent land owners with regard to the fence line weeds/possible spraying.

The board discussed the sample by-laws and went through the generic cemetery board by-laws line by line, inserting priorities and agreed to a draft that will be reviewed again at the November meeting.

No financial reports for the month were available for review.

No activity reports for the month were available for review.

Members discussed requesting donations after reporting to the city council.

New business included the problems of graves without any identification and it was noted that the funeral homes/crematoriums should provide identification upon internment as most families expect their payments include that and for the city to paid for the grave opening/closing. Members believe it is our responsibility as a board to assure that every
body or cremains are identified immediately and that records reflect every burial of a body or ashes as well as military service history. Questions were also raised about who is responsible for repairing the ground after trucks leave deep ruts when delivering monuments.

Tasks for the coming month include:
Sheila - minutes of the meeting and draft by-laws; agenda for the Nov. 16 meeting
Molly - obtain guidance on donations, information on who is responsible for repairing or leveling headstones, especially for those without family/contacts in the area.
All members - review rules and regulations for the cemetery to consider possible recommendations

Linda made the motion to adjourn, Brenda seconded and the motion passed.



Sheila Blankenship
Acting Secretary